

### What does it mean?

When you authorise us to make the transfer:

- We will bring your account from another bank to Banco Sabadell.
- You can also authorise us to transfer:
  - standing orders, and/or
  - direct debit mandates.
- Furthermore, if you want to cancel the account held at the other bank, you just need to check the corresponding option on the form.

Throughout the document, we will use the following terms:

- **Holder** (even if more than one): the Holder(s) of the payment accounts. The transfer authorisation must be signed by all Holders.
  - **Transferring provider:** institution in which the customer holds the account to be transferred.
  - **Receiving provider:** institution to which the account is to be transferred (Banco de Sabadell, S.A.)
  - **Source account:** account held at another institution that you seek to transfer
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### Steps to be taken

- 1** Fill in the form.
- 2** Send us the form signed by all account Holders and start the process.
- 3** Banco Sabadell will make the switch.
- 4** Before filling in the application form, please take into account the following:

To whom it may concern,

- With this authorisation, the Holder(s) (hereinafter, **"Holder"**, even if more than one) of the account with IRAN number:

[illegible]

- \* that is open in your name at the institution (the payment services provider is hereinafter referred to as the "transferring provider"),
- \* requests Banco de Sabadell, S.A. (hereinafter, "Banco Sabadell"), as the receiving provider, to arrange the transfer of said account.
- \* I also give my consent to Banco Sabadell to access the Holder's personal data that are held by the transferring provider and that are necessary for transfer of the account.
- \* Similarly, I give my specific consent for Banco Sabadell to request, in a maximum period of **two business days**, any of the following from the transferring provider (check with an **X** the options you want):

**A) Information and/or cancellation of standing orders**  
by the Holder and linked to the source account (e.g., rent payments). The  
☐ cancellation may not be before the date of execution indicated in the authorisation <sup>(1)</sup>.

**B) Information available on periodic incoming transfers** (for example,  
salary payments) and **direct debits** (payments to third parties, such as gas, electricity, etc.)  
☐ debited from the source account after the last 13 months,  
as well as the cancellation of these transfers and/or debits from the date of execution  
indicated in the authorisation <sup>(1)</sup>.

**C) Transfer the existing balance in the source account to the new Account with Banco  
Sabadell on the date of execution indicated in the authorisation <sup>(1)</sup> and close the  
☐ account to be transferred.**

**D) Send to the Holder the information requested in sections A and B.**

- **Authorisations:**

In addition, I authorise Banco Sabadell, after it receives information from the transferring provider necessary for the transfer, to follow these **instructions** in a maximum period of **five business days**:

PAYMENT ACCOUNT TRANSFER REQUEST: HOLDERS' AUTHORIZATION

47

**Please include the IBAN number in full.**

**Please add at least 13 business days\* to the date on which this form is submitted to Banco Sabadell. The date of execution of the transfer must be after the date obtained from this calculation. \*Saturdays, Sundays and Bank Holidays not included.**

A) Activate the **standing orders** debited from my account with the Bank as from the date of execution indicated in the authorisation, **where Banco Sabadell has received information from the transferring provider** (e.g., rent payments) <sup>(1)</sup>

B) Accept **direct debits** (e.g., gas, electricity, etc.) charged to my account at the Bank as from the date of execution indicated in the authorisation (1)

(4)

**C) Notify issuers of regular incoming transfers and direct debits,**  
where Banco Sabadell has received information from the transferring provider (e.g., rent payments, etc.):

- the details of my new Account,
- and a copy of this authorisation.

If Banco Sabadell does not have the necessary information to pass on the new Account details to issuers of debits referred to in section C, this information will be requested from the Holder.

For periodic incoming transfers, you should complete the annex attached to this form: "Communication to senders of periodic incoming transfers" and submit it with this application (the date of the annex will be understood to be the same as the date of this application).

The Holder **must not tick this box ( C )** if they prefer to provide their account information to issuers themselves. Banco Sabadell will provide you with the following for these purposes:

- **letter templates** that include the details of the new Account and the date of execution of the transfer indicated in the authorisation.

- Date of execution for the transfer <sup>(1)</sup>: \_\_\_\_\_
- The identification details of the new Account held at Banco Sabadell to which the remaining balance of the source IRAN account will be transferred are as follows:

[illegible]

### PERSONAL DATA PROTECTION

- **Data controller:** Banco de Sabadell, S.A. with registered office at Avenida Óscar Esplá, 37 - 03007 Alicante, Spain.
- **Contact details of the Data Protection Officer:** [dataprotectionofficer@bancsabadell.com](mailto:dataprotectionofficer@bancsabadell.com)
- **Processing and legal grounds:** the data will be processed for the purpose of managing the account transfer application made by the Holder on the legal grounds of the execution of the request itself. If that application includes a request to transfer periodic incoming or outgoing payment orders, the bank will provide your identification data and account number to the banks issuing those payment orders (ordering parties), so that your instructions may be correctly executed
- **Rights:** in order to exercise their personal data protection rights, the account Holder (data subject) may write to the Bank's Data Protection Rights unit at the Bank's registered office or branches or by sending an email to the following address: [ejercicioderechosprotecdatos@bancsabadell.com](mailto:ejercicioderechosprotecdatos@bancsabadell.com), in order to exercise the rights of access, rectification, objection, erasure, restriction and portability, and to exercise the right to object to automated individual decision-making that may significantly affect you or produce legal effects, pursuant to Article 22 of Regulation (EU) 2016/679. Similarly, should the data subject consider it necessary, they may contact the Spanish Data Protection Agency ([www.agpd.es](http://www.agpd.es)) in order to safeguard their rights.
- **Detailed information on personal data protection:** additional information can be found in the Annex published on the Bank's website ([www.bancsabadell.com](http://www.bancsabadell.com)), in the section "Customer information" under "Annex of detailed information on personal data protection") or at any of the Bank's branches.

• **Date and signature:** \_\_\_\_\_

### AUTHORISATION SIGN-OFF

**Holders** (requires authorisation of all Holders named in the account)

Name and Surnames	Tax ID (NIF)	Signature
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_____	_____	_____
_____	_____	_____
_____	_____	_____

**Date** (the date indicated must coincide with the date on which you submit your application to Banco Sabadell) \_\_\_\_\_

The date indicated in the form must coincide with the date on which you submit your application to Banco Sabadell.

Please include the name(s), surname(s), Tax ID (NIF) and signature of all account Holders. The account holders must match in both banks.

## HOLDERS' AUTHORISATION OF PAYMENT ACCOUNT TRANSFER REQUEST

**Provider: Banco de Sabadell,  
S.A. Av. Óscar Esplá, 37 03007  
Alicante, Spain**

To whom it may concern,

- With this authorisation, the Holder(s) (hereinafter, **“Holder”**, even if more than one) of the account with IBAN number:

[illegible]

- open in the name of the Holder at the institution \_\_\_\_\_ (the payment services provider is hereinafter referred to as the “transferring provider”),
- I request Banco de Sabadell, S.A. (hereinafter, “Banco Sabadell”), as the receiving provider, to arrange the transfer of said account.
- I also give my consent to Banco Sabadell to access the Holder’s personal data that are held by the transferring provider and that are necessary for transfer of the account.
- Similarly, I give my specific consent so that, in a maximum period of **two business days**, Banco Sabadell can request the following from the transferring provider (check with an **X** the options you want):

(2) ☐ **A)** Information and/or cancellation of **standing orders** sent by the Holder and linked to the source account (e.g., rent payments). The cancellation may not be before the date of execution indicated in the authorisation <sup>(1)</sup>.

(3) ☐ **B)** Information available on **periodic incoming transfers** (e.g., salary payments) and **direct debits** (payments to third parties, such as gas, electricity, etc.) debited from the source account in the last 13 months, as well as the cancellation of these transfers and/or debits as from the date of execution indicated in the authorisation <sup>(1)</sup>.

☐ **C)** Transfer the existing balance in the source account to the new Account with Banco Sabadell on the date of execution indicated in the authorisation <sup>(1)</sup> and close the account to be transferred.

☐ **D)** Send to the Holder the information requested in sections A and B.

- **Authorisations:**

In addition, I authorise Banco Sabadell, after it receives information from the transferring provider necessary for the transfer, to follow these **instructions** in a maximum period of **five business days**:

<input type="checkbox"/>	<b>A)</b> Activate <b>standing orders</b> debited from my account at the Bank as from the date of execution indicated in the authorisation, where Banco Sabadell has received information from the transferring provider (e.g., rent payments) <sup>(1)</sup> .
<input type="checkbox"/>	<b>B)</b> Accept <b>direct debits</b> (e.g., gas, electricity, etc.) charged to my account at the Bank as from the date of execution indicated in the authorisation <sup>(1)</sup> .
(4) <input type="checkbox"/>	<b>C)</b> Notify issuers of regular incoming transfers and direct debits, where Banco Sabadell has received information from the transferring provider (e.g., rent payments, etc.): <ul style="list-style-type: none"> <li>• the details of my new Account,</li> <li>• and a copy of this authorisation.</li> </ul>

If Banco Sabadell does not have the necessary information to pass on the new Account details to issuers of debits referred to in section C, this information will be requested from the Holder.

For periodic incoming transfers, you should complete the document attached as an annex to this form: “Communication to senders of periodic incoming transfers” and submit it with this application (the date of the annex will be understood to be the same as the date of this application).

The Holder **must not tick this box** ( C ) if they prefer to provide their account information to issuers themselves. Banco Sabadell will provide you with the following for these purposes:

- **letter templates** that include the details of the new Account and the **date of execution** of the transfer indicated in the authorisation.

- Date of execution for the transfer <sup>(1)</sup>: \_\_\_\_\_
- The identification details of the new Account held at Banco Sabadell to which the remaining balance of the source IBAN account will be transferred are as follows:

[illegible]

Once the beneficiaries of the direct debits specified in the authorisation receive the notification indicated in section C, it shall be the responsibility of these beneficiaries to immediately take the necessary steps to record the switch of the Holder's payment account in subsequent orders\*.

**Banco Sabadell is not liable** for any damages arising from delay or failure to take these steps or, especially, from keeping the direct debit arrangement in the account whose transfer is requested herein.

\*Pursuant to Order ECE/228/2019 of 28 February on basic payment accounts, payment account transfer procedure and comparison website requirements.

<sup>1</sup> The date of execution of the transfer cannot be earlier than the date obtained from adding 13 business days to the date of signing this document.

<sup>2</sup>To transfer transfers, you must tick option A in both boxes.

<sup>3</sup>To transfer direct debits, you must tick option B in both boxes.

<sup>4</sup>Tick box (C) if you want Banco Sabadell to notify the relevant issuers.

With regards to this transfer, I hereby state that I am aware that it is carried out in accordance with the following:

- The transferring provider shall have a **maximum period of five business days** to:
  - Send to Banco Sabadell the information available on the **payment transactions** linked to the source account.
  - Proceed to the **cancellation** of:
    - standing orders, and
    - regular incoming transfers and direct debits.

All this according to the Holder's request and with effect as from the date indicated as the date of execution of the transfer.

- The need to have **sufficient funds** to cover the full amount of payments via cheque or card and other outstanding obligations of the source account. in addition to any direct debits until the date of execution of the transfer.
- The transfer of the resulting balance and, if any, the account cancellation instructions are conditional on there being no **impediments or outstanding obligations** to be debited from the account. If there are any impediments, the transferring provider must contact the Holder directly to resolve them.
- The Holder is obliged to return to the transferring provider all **unused cheques, cheque books** (for cancellation) and **bank cards**. If there are any impediments, the transferring provider must contact the Holder directly to resolve them.
- For any issues arising from this account transfer request, the Holder can submit a claim to the Customer Care Service (SAC) of both banks. In the case of Banco Sabadell, through its branches or its email address ([SAC@ bancsabadell.com](mailto:SAC@bancsabadell.com)). You may also submit your **claim** to the Bank's Ombudsman. Any complaints expressly ruled on by the SAC or the Ombudsman may be resubmitted to the Complaints Service of the Bank of Spain, as provided in Article 30 of Law 44/2002, on Reform Measures of the Financial System and the regulations which implement or replace them.
- The account transfer involves:
  - On one hand, **two institutions** (the transferring and the receiving institutions), and
  - On the other hand, the **Holder**.

The Holder's complaint to the Bank of Spain's Complaints Service should be made **against both the transferring and the receiving institutions** once the complaint has been submitted to the Customer Care Service (SAC) of both institutions. To do this, you must provide **specific details** of the transfer transaction that you consider to have been carried out incorrectly, the **dates** on which the transfer was requested and on which it was carried out, the **delay and any other information necessary** to check whether the process was carried out correctly.

## PERSONAL DATA PROTECTION

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- **Data controller:** Banco de Sabadell, S.A. with registered office at Avenida Óscar Esplá, 37 - 03007 Alicante, Spain.
- **Contact details of the Data Protection Officer:** [dataprotectionofficer@bancsabadell.com](mailto:dataprotectionofficer@bancsabadell.com)
- **Processing and legal grounds:** the data will be processed for the purpose of managing the account transfer request made by the Holder on the legal grounds of the execution of the request itself. If that application includes a request to transfer recurring incoming payment orders, Banco Sabadell, S.A. will provide your identification data and account number to the banks issuing those payment orders so that your instructions may be correctly executed
- **Rights:** in order to exercise their personal data protection rights, the account Holder (data subject) may write to the Bank's Data Protection Rights unit at the Bank's registered office or branches or by sending an email to the following address: [ejercicioderechosprotecdatos@bancsabadell.com](mailto:ejercicioderechosprotecdatos@bancsabadell.com), in order to exercise the rights of access, rectification, objection, erasure, restriction and portability, and to exercise the right to object to automated individual decision-making that may significantly affect you or produce legal effects, pursuant to Article 22 of Regulation (EU) 2016/679. Similarly, should the data subject consider it necessary, they may contact the Spanish Data Protection Agency ([www.agpd.es](http://www.agpd.es)) in order to safeguard their rights.
- **Detailed information on personal data protection:** additional information can be found in the Annex published on the Bank's website ([www.bancsabadell.com](http://www.bancsabadell.com), in the section "Customer information" under "Annex of detailed information on personal data protection") or at any of the Bank's branches.

## **AUTHORISATION SIGN-OFF**

**Holders** (requires authorisation from all account holders)

Name and surname(s)	Tax ID (NIF)	Signature

**Custodians / representatives** (requires authorisation from all authorised users of the account in accordance with the type of signature)

Name and surname(s)	Tax ID (NIF)	Signature

**Date** (the date that you indicate must coincide with the date on which you submit your application to Banco Sabadell): \_\_\_\_\_



[illegible]



By signing this document, the account Holder authorises and requests Banco de Sabadell, S.A., to pass on their personal data (identification data and account number) to the above-mentioned issuers, at their email address provided above, and those issuers shall be responsible for taking the necessary steps to record the switch of the Holder's payment account to the destination account indicated above in subsequent orders.

Banco Sabadell is not liable for any damages arising from inaccurate data provided to us in this document, or from delay or failure on the part of issuers to take these steps or, especially, from keeping the direct debit/credit arrangement in the account whose transfer is requested herein.

The Holder provides third parties' details solely for the purposes indicated in this document.

Signature of all Holders.